



Authorization for the Collection of Certificate

If you are unable to collect the certificate yourself, you may authorize a person to collect the certificate on your behalf. Kindly ask the person you authorize to bring the following documents to the Graduate School to collect your certificate.

1. this form which has been duly completed:
2. a photocopy of your ID card/passport:
3. a photocopy of his/her ID card/passport.

The authorized person will be required to acknowledge receipt of the certificate.

To: Graduate School

I cannot collect my certificate in person and would like to authorize the person stated below to collect it on my behalf.

I understand that the University will not issue replacement copy of my certificate. I will bear full responsibility for any loss or damage of certificate after collection.

My personal data and that of the authorized person are given below:

I. Personal Particulars of Graduate

Name in English (Block letters): _____

Student No.: --- E-mail address: _____

ID/Passport No.: _____ Contact No.: _____

I authorize the University of Macau to transfer my graduation information to the University's Online Verification System of Graduation Certificate so that any entity, for the sole purpose of verifying my qualification, may request to access the System therefor by means of my ID/Passport number and my certificate number.

Agree Disagree

II. Personal Particulars of the Authorized Person

Name of authorized person (Block letters): _____

ID/Passport No.: _____ Contact No.: _____

❖ I declare that the information provided in this authorization letter is correct and I have acknowledged and understood the <Personal Data Collection Statement of the University of Macau / the Graduate School of the University of Macau>.

Signature of the Graduate: _____ Date: _____