



A student's academic record is held confidential by the University of Macau. Student may authorize the release of his/her academic record to a third party by **completing this authorization letter** and **submitting a copy of his/her ID card or passport** together.

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To: Graduate School, University of Macau

I authorize to release any available academic record that the University of Macau maintains (e.g. grades, academic standing) to the below party. My personal data and that of the receiving party of my academic record are given below:

**I. Personal Particulars of Student**

Name in English (Block letters): \_\_\_\_\_

Student No.: ---

ID/Passport No.: \_\_\_\_\_ Contact No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**II. Particulars of the Receiving Party**

Name of Recipient (Block letters): \_\_\_\_\_

Name of Organization (Block letters): \_\_\_\_\_

Address: \_\_\_\_\_ Contact No.: \_\_\_\_\_

E-mail address: \_\_\_\_\_

❖ I declare that the information provided in this application form is correct and I have acknowledged and understood the <Personal Data Collection Statement of the University of Macau / the Graduate School of the University of Macau>.

Signature of the Student: \_\_\_\_\_ Date: \_\_\_\_\_