



澳門大學  
UNIVERSIDADE DE MACAU  
UNIVERSITY OF MACAU

Appendix

Arrangements for the Ceremony for the Conferment of  
Honorary and Higher Degrees 2019

## Arrangements for the Ceremony for the Conferment of Honorary and Higher Degrees 2019

Date: 9 November 2019 (Saturday)  
Time: 4:00 p.m. – 6:20 p.m.  
Venue: University Hall

We hope that students can respect the ceremony arrangements. Each graduate is entitled to **TWO** ceremony admission tickets only. The admission tickets will be distributed together with the graduate's seat card on the day of the ceremony. Please refer to the below Ceremony Proceedings for details.

### — Ceremony Proceedings —

	Items	Time	Venue
1.	Renting of graduation gown (including hood and mortarboard) and collection of seat card and admission tickets.	2:15 p.m. – 3:00 p.m.	University Hall Lobby
2.	Graduates and companions holding admission tickets should arrive at the ceremony hall, be seated and keep silent.	3:00 p.m.	Ceremony Hall
3.	Demonstration on receiving certificates and UM Symphonic Band's performance.	3:15 p.m. – 3:45 p.m.	Ceremony Hall
<b>Session I</b>			
4.	Please rise and keep silent when the Chancellor and the procession are entering the ceremony hall.		
5.	National Anthem (Please take off the mortarboard)		
6.	University Anthem (Please take off the mortarboard)		
7.	Speech by the Chancellor		
8.	Speech by the Rector		
9.	Citation and Conferment of Doctorates <i>honoris causa</i>		
10.	Speech by Representative of the Recipients of Doctorates <i>honoris causa</i>		
11.	Conferment of Higher Degrees		
12.	Speech by the Graduate Representative		
13.	The Chancellor and the guests on stage leaving the ceremony		
<b>Session II</b>			
14.	Award of Doctoral Degrees		
15.	Award of Certificates • Master's Degree • Postgraduate Certificates/Diplomas		
16.	End of Ceremony: please stand up and keep silent when the procession on stage is leaving the ceremony hall.		

### ♦ Notes for Ceremony:

- Time to Arrive at the Ceremony Hall for Graduates:
  - Graduates should arrive at the ceremony hall BEFORE 3:00 P.M. and attend the whole ceremony. We hope that students can respect the ceremony arrangements.
  - Graduates and companions should arrive at the ceremony hall on time. Please be seated and keep silent after arrival.
- Companions: Companions should present the ceremony admission tickets for attending the



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ceremony (children of age below 6 will not be admitted). Please remain seated during the ceremony.

3. Dress Code:
- You are required to wear **a long-sleeve white shirt, pure black trousers or skirt, black tie, pure black shoes, the graduation gown and cap**. Graduates must maintain their gowns straight and stiff for attending the ceremony. Graduates should prepare hair clips and safety pins for wearing their gowns.
  - Graduates with improper attire will not be allowed to receive the certificate on stage.
4. Gown Rental:
- Only graduates who confirm renting a gown on the Ceremony 2019 Survey can rent a gown at the Graduate School office (N6-G001) on 8 November during office hours or at the rental counter at University Hall (N2) on 9 November from 2:15p.m.
  - The rent of graduation gowns are as follows:
    - Doctoral Degrees: MOP65 each day plus MOP1,500 deposit
    - Master's Degrees: MOP65 each day plus MOP500 deposit
    - Postgraduate Certificates/Diplomas: MOP65 each day plus MOP500 deposit
  - Payment should be made by cash. The deposit will be reimbursed upon return of the gown.
  - Graduates could return their gowns to the rental counter before 7:15 p.m. on 9 November or return the gown to the Facility Management and Maintenance Section from 11 November to 18 November during office hours with rental fee MOP65 per day will be charged.
  - If the graduation gown is lost or damaged, restitution must be made to the University. The amount of restitution is to be defined by the University in accordance with the actual cost for replacing such gown.
5. Photo Taking Arrangement:
- The University will arrange photographers to take photos during the ceremony. Graduates can purchase the photos at the designated photography company. Details will be announced on the Graduate School's webpage.
6. Transportation Arrangement:
- Graduates and companions can go to the campus by public transportation or drive by themselves. Public parking lots P3, P5 and P6 will be opened for use. The parking fees for light vehicle is MOP 6/hour while the parking fees for motorcycle is MOP 3/hour. Half of the parking fees could be waived by presenting campus card (e.g. Student ID Card or Alumni Card) at the shroff office.
7. Ceremony Arrangement in Case of Typhoons and Rainstorms:
- The ceremony will be held as scheduled when Tropical Cyclone Signal no.3 is hoisted.
  - The ceremony will carry on when Tropical Cyclone Signal No.8 (or above) or Rainstorm Warning Signal is hoisted during the ceremony.
  - The ceremony will be postponed when Tropical Cyclone Signal No.8 (or above) or Rainstorm Warning Signal is still hoisted at 12:30 p.m. on the day of the ceremony.